

Florida State Golf Association Championship Operations



Morning Meeting

Each competition that you work will start off with a Committee meeting. When arriving for your meeting, the most important things for you to do are to **BE ON TIME** and **LISTEN**. These meetings give you a chance to say hello to one another, meet officials you may have never worked with before, prepare for the day's competition and ask any questions you may have regarding the course or competition.

Most morning meetings will look similar to the photo here on the right. It is often simple to have all committee members near their staged carts for a quick and efficient briefing on what is needed and expected throughout the day.



The Tournament Chairman will review the Committee packet including:

Assignments

- Your assignment(s) for the day will be listed on your Committee packet. If you have any questions regarding your assignment, this meeting is the time for you to ask them.
- You may be assigned a duty you have never performed before. If so, your Tournament Chairman will have you shadow or ride along with a Committee member to properly learn the assignment.

Lunch and Food and Beverage

- Where and when food and beverage are available and any account number.
- How to identify yourself as a FSGA Committee member.

Notice to Players

- Every course on which the FSGA conducts competitions is different. It is important that you read the Notice to Players to become familiar with any special Local Rules that are in effect, information particular to this event, or any special conditions.



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Evacuation Plan

- What sections of the course are designated for evacuation
- Where to be in position to blow the air horns
- Any shelters on the course
- Where to gather after the entire course has been evacuated

Miscellaneous Information

- Where restrooms are located
- Any restroom codes or the location of keys
- Official time check

Some days, morning meetings will be difficult to have because of time restraints. Always review your Committee packet promptly when arriving to your golf cart. If you have questions, use your radio to contact the Tournament Chairman for the event.